

16 January 2024

s9(2)(a)

Thank you for your request to Kāinga Ora – Homes and Communities, dated 8 December 2023, under the Official Information Act 1982 (the Act):

A list of all words, terms, and phrases that the Minister or any member of their Office has directed officials to not use in briefings, letters, emails, memos, aides-memoires or any other documents, or in meetings.

- *A list of all directions to officials regarding the length, style or make up of all briefings, letters, emails, memos, aides-memoires or any other documents.*
- *A copy of any style guide given to officials by the Minister's Office.*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "equity"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "fairness"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "wellbeing"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of Te Reo?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of pronouns?*

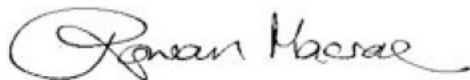
Please note that my request covers all written and verbal directions/instructions. Where the direction was written I request a copy of the direction, where the direction was verbal I request a written summary of the direction along with who it was given to, where and when.

There are no documents within scope of your request. Therefore, I am refusing your request under section 18(e) of the Act as the document alleged to contain the information requested does not exist or, despite reasonable efforts to locate it, cannot be found.

You have the right to seek an investigation and review by the Ombudsman of my decision on your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

Please note that Kāinga Ora proactively releases its responses to official information requests where possible. Our response to your request may be published at <https://kaingaora.govt.nz/publications/official-information-requests/>, with your personal information removed.

Nāku noa, nā



Rowan Macrae
General Manager – People Governance and Capability